

Constitution of  
Church Of The Bible Online, Milford UT

Adopted on April 24, 2020

**Preamble**

So that things may be done decently and in order in accordance with the teachings of the Holy Bible, and the accepted Statement of Belief, we, the Board of Directors (hereby known as “the board”) of this Corporation, as of the above date, do hereby recognize ourselves as a sovereign, local church, fully independent, a non-denominational church, and we choose to fellowship with the Kingdom Builders Network (KBN) for accountability and covering, and we declare and establish this Constitution and Bylaws to which we, the Board, as well as any future members of the church, voluntarily and freely submit ourselves to in order to be governed by it.

**Article I.  
Name, Offices and Places of Business**

**Sec. 1.** The incorporated name of this Corporation, as recognized by the Secretary of the State of Utah, shall be Church of the Bible Online, INC.

**Sec. 2.** Registered Office: The registered office of the Corporation shall be maintained in the State of Utah, may be, but need not be, the same as its principle place of business. The registered office may be changed from time to time by the board as provided by law.

**Sec. 3.** Principal Place of Business. The principal place of business of the corporation shall be located at the place, within the state of Utah, fixed by (or pursuant to authority granted by) the board from time to time, currently located at 502 s 200 w, Milford UT, 84751, but not limited to this location.

**Sec. 4.** Other Places: The corporation may conduct its business, carry on its operations, have offices, carry out any and all of its purposes, and exercise any or all of its powers within or without the State of Utah or anywhere in the world.

**Article II.  
Religious Nonprofit Corporation**

**Sec. 1.** The corporation is a religious nonprofit corporation organized under the Act and shall have all of the powers, duties, authorizations and responsibilities as provided therein. Notwithstanding the foregoing, the corporation shall neither have nor exercise any power, nor engage directly or indirectly, in any activity that would invalidate its status as an organization exempt from federal income taxes as described in Section 501(c)3 of the Internal Revenue Code

of 1986, as amended or the corresponding provision or provisions of any subsequent United States Internal Revenue law or laws (the IRS Code of 1986).

**Sec. 2.** Upon dissolution, all of the corporation's assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)3 of the IRS Code, or any corresponding section of any future federal tax code, and within the meaning of the State of Utah's Tax Code, or any corresponding section of any future (State) tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.

**Sec. 3.** Any such assets not so disposed of shall be disposed of by a court of appropriate jurisdiction of the county in which the principal office of the corporation is then located exclusively for such purposes or to such organization, as said court shall determine, which are organized exclusively for such purposes.

### **Article III. Duration**

**Sec. 1.** The corporation shall continue in perpetuity, notwithstanding subsequent action by the Board.

### **Article IV. Prerogatives and Purpose**

**Sec. 1.** This corporation shall have the right to govern itself according to the standards of the New Testament scriptures, "endeavoring to keep the unity of the Spirit in the bond of grace...till we all come in the unity of the faith and of the knowledge of the Son of God, unto a perfect man...unto the measure of the stature of the fullness of Christ" (Ephesians 4:3,13). As a non-denominational, independent church, we are not under the control of any established denomination, the Kingdom Builders Network (KBN). This voluntary fellowship is for accountability, advice and encouragement. We hold the right to freely leave this fellowship any time the board chooses to do so in a regularly scheduled board meeting or a board meeting called for that purpose. We do not hold Kingdom Builders Network liable for any lawsuits that may arise from within the church or through this corporation's doing. At no time does our involvement with any network or fellowship mean that we give up or surrender our corporation's property(s), possessions, or our right to govern ourselves. We clearly understand there is a difference between fellowship with another ministry and ownership by another ministry.

**Sec. 2.** In connection therewith, or incidental thereto, this corporation shall have the right to purchase or acquire by gift, bequest, or otherwise, either directly or indirectly, or as trustee, and to own, hold in trust, use, sell, convey, mortgage, lease or otherwise dispose of any real estate or chattels located in the State of Utah, or any where within the world as may be necessary for the furtherance of its purpose, all in accordance with its constitution and bylaws or as the same may be hereafter modified or amended.

**Sec. 3.** Statement of Purpose: This corporation is organized and shall be operated exclusively for religious, charitable and educational purposes within the meaning of Section 501(c)3 of the IRS Code of 1986 (with a corresponding provision of any future United States revenue law). Notwithstanding the foregoing, the corporation's purpose also include the limited participation of the corporation in any other activities, including taxable activities, but only to the extent the activities would be permitted by a tax-exempted organization. More particularly, but without limitation, the purposes of this corporation are:

A. To promote the Christian faith by any appropriate form of expression, within any available medium, and in any location, through the corporation's combined or separate formation, of a church, ministry, charity, school, parsonages, chapels, radio stations, television stations, rescue missions, print shops, day care centers, camps, nursing homes, cemeteries or eleemosynary institution, without limitation.

B. To collect and disburse any and all necessary funds for the maintenance of said corporation and the accomplishment of its purpose with the State of Utah and elsewhere.

C. To make distributions to organizations that qualify as exempt organizations under section 501(c)3 of the IRS Code of 1986 (and any amendments made to that code since that time).

D. This corporation is also organized to promote, encourage and foster any other similar religious, charitable and educational activities; to accept, hold, invest, reinvest and administer any gifts, legacies, bequests, devises, funds and property of any sort or nature, and to use, expend, or donate the income or principal thereof for, and to devote the same to, the foregoing purposes of the corporation, and to do any and all lawful acts and things which may be necessary, useful, suitable or proper for the furtherance of accomplishment of the purposes of this corporation.

## **Article V. Powers**

**Sec. 1.** Except as otherwise provided in these articles of incorporation, the corporation shall have all of the powers provided in the Act. Moreover, the corporation shall have all implied powers necessary and proper to carry out its express powers. The corporation may pay reasonable compensation to Directors, Officers or Elders for services rendered to or for the corporation in furtherance of one or more of its purposes set forth above.

## **Article VI. Restrictions**

**Sec. 1.** This corporation shall not accept any gift or grant if the grant or gift contains major conditions that would restrict or violate any of the corporation's religious, charitable or educational purposes, or if the gift or grant would require serving a private interest as opposed to a public interest.

## **Article VII. Affiliation**

**Sec. 1.** While maintaining its inherent rights to sovereignty in the conduct of its own affairs, this corporation may voluntarily enter into fellowship with churches of like precious faith. This corporation also has the right to fellowship with any other church or ministry that the board feels would be mutually beneficial for the corporation.

## **Article VIII. Membership**

**Sec. 1.** Membership shall be granted by request of the prospective member and approval of the Pastor.

**Sec. 2.** The church shall be Pastor led, whereas, membership does not grant voting powers within the church.

**Sec. 3.** Removal from the membership rolls for disciplinary action shall be done only after all options as laid out in Matthew 18 have been exhausted and the Board of Directors have voted to remove such member. The member in question may petition for membership again upon showing repentance and correction for which he/she has been removed.

**Sec. 4.** Members may voluntarily remove themselves at anytime, and for any reason.

**Sec. 5.** The clerk shall keep an active roll of current members.

## **Article IX. Board of Directors**

**Sec. 1.** The plenary power to manage and govern the affairs of the corporation is vested in the board of directors of the corporation. The qualifications, manner of selection, duties, terms

and other matters relating to the board shall be provided in the bylaws. The board may vest management responsibility for selected matters in committees, officers, offices and employees of the corporation, as deemed appropriate from time to time.

**Sec. 2.** The board shall consist of at least three (3) persons. The minimum of three shall be President of the corporation, Vice-President of the corporation and the Clerk of the corporation. The number of board members may be increased if it seems necessary to do so by the two-thirds (2/3) majority vote of the board. The initial board will be voted into office as evidenced by the first official minutes of the board of the corporation. Henceforth the board shall be appointed by the President of the corporation, who also serves as the chairman of the board.

**Sec. 3.** The Treasurer shall be appointed by the board. The Treasurer must be a current member of the church. Providing the Treasurer shall leave the church, whether willfully, or for discipline, he/she shall immediately return all church books. The Clerk shall act as treasurer until such time as a new Treasurer shall be appointed, within one week of the dismissal from the previous Treasurer.

#### **Article X. Limitation on Liability of Directors**

**Sec. 1.** A board member, also known as a director, is not liable to the corporation or members for monetary damages for an act or omission in the director's capacity as director to the extent otherwise provided by a statute of the State of Utah.

#### **Article XI. Indemnification**

**Sec. 1.** Except as may be defined and limited by the bylaws, the corporation may, but is not required to indemnify a person who was, is, or is threatened to be made a named defendant or respondent in litigation or other proceedings because the person is or was a director or other person related to the corporation. The corporation may provide a trust fund, insurance or other arrangement to effectuate this article.

#### **Article XII.**

## **Construction**

**Sec. 1.** All references in these articles of incorporation to statutes, regulations, or other sources of legal authority shall refer to the authorities cited, or their successors, as they may be amended from time to time.

## **Article XIII. Dissolution**

**Sec. 1.** Upon dissolution of the corporation, the corporation shall, after paying or making provision for payment of all liabilities of the corporation, distribute all of the assets of the corporation to any organization designated by the board of directors of the corporation that is exempt from taxes under IRS Code Section 501(c)3 (or the corresponding provision of any future tax law of the United States).

## **Article XIV. Meetings**

**Sec. 1.** The corporation may have its services whenever the board deems necessary. Currently meetings for public worship are held on Sunday's and Wednesday's. The corporation may also hold other meetings on other days as the board sees fit.

**Sec. 2.** There may be an annual business meeting of the church, at which time the president may give an annual "State of the Church" report. This meeting may be held in the month of January, with the time and place to be announced by the president and/or board. Due notice will be given at least two weeks to the date of the scheduled meeting.

**Sec. 3.** The fiscal year of the corporation shall begin November 11 and shall end November 10 at 11:59 pm.

**Sec. 4.** Special business of the church may be called when necessary, after proper notice has been given by the president or by the clerk of the board. The board must approve the calling of a special business meeting by a majority vote. No record of any special or regular business meeting of the corporation shall be made unless the majority of the board is present. Voting may be cast remotely if the vote is given over email communication to be printed with the minutes, or if the vote is received over speaker phone while all the other members present.

## **Article XV.**

## **Departments and Committees**

**Sec. 1.** Any departments, committees or ministries of the corporation shall be subordinate to the leadership of the corporation and shall contribute to the harmony and development of the whole body of Christ. They shall not conflict with, but be in harmony with the church's doctrinal position. They shall work to remain a part of this local body and not work to be an entity of itself, unless the leadership of the church deems that appropriate. All departments and committees shall be under the general supervision of the president of the corporation and the board and the president shall be an ex-officio member of all committees or departments.

### **Article XVI. Finances**

**Sec. 1.** All funds for the maintenance of the corporation shall be received and distributed pursuant to the specifications set forth in the bylaws.

### **Article XVII. Property**

**Sec. 1.** All real estate property of the corporation shall be deeded to the corporation and held in its name.

**Sec. 2.** No real estate property of the corporation shall be sold, leased, or mortgaged or otherwise disposed of, without the majority vote of the board. The president and clerk shall certify in such conveyance, lease, or mortgage that the same has been duly authorized by a majority vote of the board. Such certificates shall be held to be conclusive evidence thereof.

### **Article XVIII. Nondiscrimination**

**Sec. 1.** This corporation has a nondiscrimination policy and therefore shall not discriminate against future members, applicants, students, adherents or others on the basis of race, color, gender or national/ethnic origin.

### **Article XIX. Amendment**

**Sec. 1.** These articles may not be amended in any way without the approval of a two-thirds (2/3) majority vote of the board at any of its regular scheduled meetings or a special meeting called for such a purpose.

**Article XX.**  
**Management Vested in the Board**

**Sec. 1.** The management of this corporation is vested in the board. Except for the initial board at the formation of this corporation, all future board members will be appointed by the president of the board.

**Article XXI.**  
**Church Plants and Multiple Campus Sites**

**Sec. 1.** This corporation shall have the power and authority to plant churches in various communities within the State of Utah, outside the State of Utah or anywhere in the world that the board feels lead to do so.

**Sec. 2.** This corporation may also have multiple sites for their services if the leadership feels this is the best avenue for the corporation.

Bylaws of

Church of the Bible Online

Adopted on November 11, 2019

**Article I.**  
**Statement of Beliefs**

**Sec. 1.** This corporation shall accept the Holy Bible as the revealed will of God, the all sufficient rule of faith and practice, and for the purpose of clarity, we list our statements of belief in no particular order. The phraseology employed in the statement is not inspired or contended

for, but the truth set forth in it is held to be essential to a Spirit driven ministry. We make no claim that these statements of belief encompass the whole of what we believe, but we do feel they express our fundamental doctrines.

A. **The Holy Scriptures.** We believe the sixty-six books contained within the Holy Bible, both the Old Testament and the New Testament, are the inspired word of God, a revelation of God to man. We believe God's written word is the final authority of our faith and tells us the proper way we as believers should conduct ourselves while in this world. We believe the Bible is superior to conscience and reason, but not contrary to reason (2 Timothy 3:15,16 & 1 Peter 2:2).

B. **The One True God.** The One True God has revealed Himself as the eternally self-existent, self-revealed "I AM" and has further revealed Himself as embodying the principles of relationship and association, i.e., as Father, Son and Holy Spirit (Deuteronomy 6:4; Mark 12:29; Isaiah 43:10,11 & Matthew 28:19).

C. **The Deity of the Lord Jesus Christ.** We believe the Lord Jesus Christ is the eternal Son of God, who became man without ceasing to be God. We believe He was conceived by the Holy Spirit, born of a virgin (Matthew 1:23 & Luke 1:31,35), lived a sinless life (Hebrews 7:26 & 1 Peter 2:22), and performed many miracles (Acts 2:22 & Acts 10:38) in order that He might reveal God and redeem sinful men and restore mankind to a position of rulership. We believe that the Lord Jesus Christ accomplished our redemption through His vicarious and substitutionary death on the cross (1 Corinthians 15:3 & 2 Corinthians 5:21); and that our justification is made sure by His literal and physical resurrection from the dead (Matthew 28:6; Luke 24:39 & 1 Corinthians 5:21). We believe that the Lord Jesus Christ ascended into heaven and is now exalted at the right hand of God, where He fulfills His ministry as our Great High Priest (Acts 1,9,11; 2:33; Hebrews 9:24; Romans 8:34 & 1 John 2:1,2).

D. **The Fall & Redemption of Man.** We believe that man was created good and upright, for God said, "Let Us make man in Our image, after Our likeness". However, man by voluntary transgression, fell, inherited a sinful nature and became alienated from God and man's only hope of redemption is through the shed blood of Jesus Christ, the Son of God (Genesis 1:16-31; 3:1-7 & Romans 5:12-21). We believe the grace of God, which brings salvation, has appeared to all men, through the preaching of repentance toward God and faith toward the Lord Jesus Christ. Man is saved by the washing of regeneration and renewing of the Holy Spirit, and being justified by grace through faith, he becomes an heir of God according to the hope of eternal life (Titus 2:11; Romans 10:13-15; Luke 24:47 & Titus 3:5-7).

E. **Ordinances of the Church.** We believe the ordinance of water baptism by complete immersion is commanded in the scriptures. All who repent and believe in Christ as Savior and

Lord are to be baptized. They thus declare to the world that they have died with Christ and they have been raised with Him to walk in newness of life (Matthew 28:19; Acts 10:47,48 & Romans 6:4). We also believe communion, also known as the Lord's supper, consisting of the elements of bread and the fruit of the vine, is a symbol of expressing our sharing in the divine nature of Jesus (2 Peter 1:4), a memorial of His suffering and death (1 Corinthians 11:26), and a prophecy of His second coming (1 Corinthians 11:26), and is enjoyed by all believers till He comes.

F. **The Mission of the Church.** We believe the Church is the Body of Christ, the habitation of God through the Spirit, with divine appointments for the fulfillment of its great commission. Each believer, born of the Spirit, is an integral part of the General Assembly and Church of the Firstborn, which are written in heaven (Ephesians 1:22,23; 2:22 & Hebrews 12:23). We believe that God has given gifts to the Church through the leaders of the Church and that those are manifested in five distinct offices known as apostles, prophets, evangelists, pastors and teachers. The Church is to lead and directed by people with confirmed five fold ministry gifts. The purpose of the five fold leaders is to equip the saints of God to do the work of the ministry, which is to win the lost, make disciples, worship God and to encourage one another in the faith as we expand His kingdom (Ephesians 4).

G. **The End Times & Beyond.** We believe the rapture of the Church is the blessed hope of the Church (1 Thessalonians 4:16,17; Romans 8:23; Titus 2:13 & 1 Corinthians 15:51,52). We believe after the tribulation period that Christ will visibly return to the earth, with His saints, to reign for a 1,000 years (Zechariah 14:5; Matthew 24:27,30; Revelation 1:7; 19:11-14 & 20:1-6). We believe this millennial reign will bring salvation to national Israel (Ezekiel 37:21-22; Zephaniah 3:19,20; Romans 11:26-27) and the establishment of universal peace (Isaiah 11:6-9; Psalm 72:3-8 & Micah 4:3-4). We believe there will be a final judgment in which the wicked dead will be raised and judged according to their works. Whosoever does not have their name written in the Lamb's Book of Life will be thrown into the lake of fire with the devil, his fallen angels, the antichrist and false prophet. This is known as the second death. (Matthew 24:46; Mark 9:43-48; Revelation 19:20; 20:11-15 & 21:8). Those who have been redeemed by the blood of the Lamb will look for a new heaven and new earth wherein dwells righteousness (2 Peter 3:13 & Revelation 21:22).

H. **Giving.** We believe every Christian is a steward of the wealth God has blessed him or her with and we believe every Christian needs to be a cheerful giving. It is the plan of God to use people to bless other people and to support the work of the Lord in expanding the kingdom of God (Genesis 14:20; 28:22; Acts 9; Malachi 3:5-10 & Matthew 23:23).

I. **Other Believes.** Where not listed here, we believe the Southern Baptist Faith and Message to properly represent the beliefs of this church and it's members herein.

J. **Marriage.** We believe and maintain, as according to the Holy Scriptures, that marriage is to be between one man and one wife. As such, the Pastor shall only perform a wedding as long as it meets these Biblical Standards. In addition, church property shall not be granted for use in any wedding or ceremony that is performed for gay marriage, whether or not the Pastor conducting the ceremony.

## **Article II. Duties and Officers**

**Sec. 1.** The officers of the corporation shall be the board, which shall consist of a president, vice-president and a secretary/treasurer. The duties and title of treasurer may be given to a qualified person who does not sit on the board and therefore would have no vote. This transference of the treasurer's title and duties from the secretary of the board must be voted on and approved by the majority of the board. The board may have more than three members, but it must maintain a minimum of three members. The board may also elect or appoint one or more vice-presidents, assistant secretaries or one or more assistant treasurers, and any other officers which the board deems necessary.

**Sec. 2.** The President. The president shall be considered the spiritual overseer of the church and shall direct all of its activities with the aid of the board. He shall not only be the president of corporation but shall act as chairman of the board. He shall be the ex-officio member of all other committees or departments. He, in conjunction with the board, shall provide for all the services of the church and shall arrange for all special meetings, conventions or revival campaigns. No person shall be invited to speak or minister in the church without the approval of the president and/or the board. The president will lead by example and show proper respect to the board that God has placed with him to help lead the church forward, as well as showing proper respect to the people of the church, for they too are called as ministers of the gospel as well. It is hereby set forth that the Senior Pastor of the church should serve as the president of the corporation.

**Sec. 3.** The Board. There shall be a board who shall be committed to supporting and aiding the president in the spiritual, financial and physical matters of the church and church life, and shall work together to equip the saints for the work of the ministry.

A. The board will consist of a minimum of three people (the president, vice-president and Clerk) and may go to a maximum of 12 (this includes the president), all of which will have to meet the qualifications as described in these bylaws.

B. Each board member, except for the president, will serve for one year. After the term is finished they may resign their position or they may be asked to serve for another year by the president. In the case of unforeseen circumstances, board members may submit their resignation prior to the end of their term if they feel it is necessary.

C. Board members may be asked to resign from their position, or fired from their position if the president of the corporation has just cause to do so and follows the guidelines laid out in these bylaws.

**Sec. 4.** The Vice-President. The vice-president of the board shall preside over any board meeting where the president is not able to be in attendance.

**Sec. 5.** The Secretary/clerk of the Board. The secretary of the board shall keep the minutes of all official meetings of the board and of the annual or special business meetings of the church. The secretary shall keep a record of the membership of the church if the church chooses to have membership in the future. The secretary will also perform any other clerical work necessary to the proper discharge of his or her duties. The secretary shall be the custodian of all legal documents and be in possession of the corporate seal if one exists.

**Sec. 6.** The Treasurer of the Board. The treasurer may be the same person as the secretary, but does not have to be if the majority of the board voted to separate titles and powers and duties of each position. The treasurer shall be entrusted with all finances of the church which may be committed to him or her. The treasurer shall deposit all funds in a responsible bank in the name of the church and shall disburse the same by check, as authorized by the president and/or the board. The treasurer shall keep an itemized account of the receipts and disbursements and shall make an itemized financial report available to the board at the regular meetings of the board and a summarized report to the church at its annual church business meeting. These accounts may be audited under the direction of the president, the board, a financial committee or an independent auditing firm.

**Sec. 7.** Deacons. There may be deacons appointed by the Pastor to aid in the work of the church. Deacons shall be Christians in good standing and shall be eligible to serve according to 1 Timothy 3 and they shall have a heart to serve the people of God through acts of service to the Body of Christ. They must also meet the qualifications for leadership as described in these bylaws. The job description of a deacon may change from time to time, but the main responsibility of a deacon is to function as a helper to the board in carrying out the physical duties of the church.

### **Article III.**

## Appointments and Vacancies

**Sec. 1.** Except for the president who founded the corporation, all other presidents that follow will need to be appointed by the current president with the majority support of board. The founding president and any following president shall serve for an indefinite period of time. Once the president and the majority of the board have agreed on the new president, that new president can be appointed into position at any time the current president sees fit. At that official installation the new president becomes the set man of the church and assumes all the authority of the former president.

A. In the event the president has serious and verifiable charges preferred against him, or he departs from the established doctrine of the church, or he has committed a moral failure or has committed unethical or immoral acts, power is vested in the board to discuss the issue at hand at a special board meeting called for that specific purpose. The president under charges may not attend this special meeting unless asked to do so by the board. If after discussion has taken place and charges have been verified, or gross sin has been discovered, the board has the power to ask for the resignation of the president.

B. If the president under charges agrees to resign, the vice-president will assume the duties and powers of the president until the board has been able to appoint a new president as per the directions stated in these bylaws.

C. If such a resignation is refused, the president position shall not be considered vacant until the board has met with the president/bishop of the church's covering, which is Kingdom Builders Network. After consultation with, and the approval of the president/ bishop of Kingdom Builders Network and the unanimous vote of the board, then the position of the president under charges shall be forfeited and the vice-president of the board shall assume the position of acting president.

D. It is to be noted that if the spouse of the president under charges is currently on the board at the time of the charges, the spouse shall not be permitted to vote until a final decision has been made by the board.

E. If no unanimous decision can be reached, the president under charges shall stay in his position of power until another meeting of the board and the president/bishop of Kingdom Builders Network can be held, which needs to be no sooner than seven days and no later than twenty-eight days of the first meeting. If no unanimous decision can be reached at this second meeting, then only a two-thirds majority vote of the board will be needed but it is also encouraged to get the council of the president/bishop of Kingdom Builders Network.

F. If the president is forced to resign his position, it will be the vice-president who will assume interim leadership of the board and the corporation. The president/bishop of Kingdom Builders Network and the board will discuss and then vote on who will be the new president of the corporation. This discussion and vote will not be able to take place before thirty days of the new interim president, but will not be longer than ninety days. The position of president must be by

a two-thirds majority vote of the board and the president/bishop of Kingdom Builders Network does not vote but should be permitted to give his council.

**Sec. 2.** In the event that the president resigns and has not chosen a successor, the responsibility of appointing a new president will be through the two-thirds vote of the board and with the advice and council of the president/bishop of Kingdom Builders Network.

A. The board will stay on as board members for one full year following the appointment of a new president. After one year all the board members will submit their resignation in writing to the new president, who will then either accept or reject the resignation.

B. If the resignation of the board member is accepted, the board member will be honored for their service and will cheerfully give up their position as a board member. If the resignation is rejected by the new president, then that board member is being asked to stay on the board and to continue serving.

**Sec. 3.** The president shall not dismiss or ask for the resignation of a board member without first having reviewed the decision to do so with the rest of the board.

A. If in the event the president feels that circumstances warrant the dismissal or resignation of a board member, the president should share his concerns with the rest of the board and allow the other board members to ask questions of the president and even confront the board member who is being called into question.

B. The president may immediately suspend any board member from their duties if the president believes the board member is in direct rebellion against the president, teaching heresy or doctrines that conflicts with the beliefs of this church, or is involved in immoral or unethical behavior, or has given just cause that would warrant such a suspension.

C. The president upon the suspension of a board member must call for a board meeting within seventy-two hours of the suspension to inform the other board members of the event that has taken place. The suspended board member must be present at that meeting to represent himself personally to the board. If the suspended board member refuses to attend, the board will be permitted to meet without the presence of the suspended member.

D. The board shall hear both sides of the matter and shall take appropriate actions, such as, but not limited to, referring the individuals to the conflict resolution procedure as outlined in the bylaws, help resolve the issue at hand themselves, or give their recommendation for the dismissal of the suspended board member. The board members shall be fair and just in their dealings with the situation and shall seek to find the truth of the matter.

E. After bringing the matter to the board and receiving their counsel, the decision to remove the suspended board member shall rest solely in the majority vote of the board (understanding that the suspended board member does not vote).

**Sec. 4.** Deacons shall consist of Christians who have met the qualifications of leadership as described in the bylaws. They shall be asked to serve the church by the two-thirds vote of

the board, helping in whatever areas the church needs addressed. The term of a deacon shall be for one year, with no limit on consecutive terms served.

**Sec. 5.** First Timothy 3:1-7 and Titus 1:5-9 shall be recognized as closely as possible as the standard of qualifications for all members of the board or leaders elected by the board. The board believes that the scriptural and biblical interpretation of the "husband of one wife", as mentioned in the scripture references above is referring to one's faithfulness to one's present spouse, not people who have been divorced and remarried. The leadership also believes that women can serve on the board as long as they, too, meet the requirements of the scriptures referenced above and they are faithful to their current husband. Notwithstanding, this church recognizes that it is a Biblical mandate that women shall not serve as Pastor. It is therefore concluded that while women are permitted to serve on the board, they shall not serve the position of president/pastor.

**Sec. 6.** All members of the board and any elected leadership position the person must be at least 21 years of age and have been a Christian for at least a year and have a good reputation among the brethren.

**Sec. 7.** Any officer of the church may be removed from their position of authority by the president as long as the procedure that has been set forth in these bylaws has been properly followed. Grounds for such action may be: unscriptural or immoral conduct, departure from the church's doctrines, incompetency in office, or for any good and sufficient cause. Any officer under charges shall have an opportunity for a fair and impartial hearing of his case before the church board, if he or she so desires, as set forth in the bylaws under Article V - Conflict Resolutions.

#### **Article IV. Membership**

**Sec. 1.** Membership shall be granted by request of the prospective member and approval of the Pastor.

**Sec. 2.** The church shall be Pastor led, whereas, membership does not grant voting powers within the church.

**Sec. 3.** Removal from the membership rolls for disciplinary action shall be done only after all options as laid out in Matthew 18 have been exhausted and the Board of Directors have voted to remove such member. The member in question may petition for membership again upon showing repentance and correction for which he/she has been removed.

**Sec. 4.** Members may voluntarily remove themselves at anytime, and for any reason.

**Sec. 5.** The clerk shall keep an active roll of current members.

## **Article V. Conflict Resolutions**

**Sec. 1.** This church is committed to resolving, in a biblical way, all disputes that may arise within this body of believers. This commitment is based on God's command that Christians should strive earnestly to live at peace with one another (Matthew 5:9; John 17:20-23; Romans 12:18 & Ephesians 4:1-3); and that when disputes arise, Christians should resolve them according to the principles set forth in the Holy Bible (Proverbs 19:11; Matthew 5:23-25; 18:15-20; 1 Corinthians 6:1-8 & Galatians 6:1).

**Sec. 2.** We believe these commands and principles are obligatory on all Christians and are absolutely essential for the well being and the work of the church. Therefore, any and all disputes in this church shall be resolved according to biblical principles as provided in the Bible.

**Sec. 3.** When a Christian of this church has conflict with another Christian within the church, he or she shall resolve the matter as follows:

A. The offended person shall prayerfully examine himself and take responsibility for his or her contribution to the problem (Matthew 7:3-5), and he or she shall prayerfully seek to discern whether the offense is so serious that it cannot be overlooked (Proverbs 19:11; 12:16; 15:18; 17:14; 20:3; Ephesians 4:2; Colossians 3:13 & 1 Peter 4:8).

B. If the offense is too serious to overlook, the offended person shall go to the offender to specifically talk about the offense. This meeting is to not be a casual mentioning of the events or the offense, but the offender shall be told his or her offense in an effort to resolve the matter. The offended may try going to the offender repeatedly if necessary. The offended needs to go to the offender privately and personally in this second step (Matthew 18:15).

C. If the offender will not listen to the offended or does not agree with the view of the offended and the problem is too serious to overlook, the offended person shall return to the offender with one or two other people who attempt to help the parties to resolve their differences (Matthew 18:16); these other people may be officers of the church or other mature Christians within the church. At the request of either party to the dispute, the church shall make every effort to assist the parties in resolving their differences and being reconciled.

D. If the matter is not resolved at this meeting with a third party present, the matter will be brought before the president and the board and the matter will be discussed. The matter will be resolved by a two-thirds vote of the board and will be considered final. If the decision of the board is not satisfactory with one or more of the parties involved, the dissatisfied party may need to prayerfully consider their future at the church.

**Sec. 4.** Conflicts involving doctrine or church discipline shall be resolved by the two-thirds vote of the board.

## **Article VII Confidentiality**

**Sec. 1.** The Bible teaches that Christians should carefully guard any personal and private information that others reveal to them. Protecting confidence is a sign of Christian love and respect (Matthew 7:12). It also discourages harmful gossip (Proverbs 16:28; 26:20), and invites confession (Proverbs 11:13; 28:13; James 5:16) and encourages people to seek needed counseling (Proverbs 20:19; Romans 15:14). Since these goals are essential to the ministry of the gospel and the work of this church, all Christians are expected to refrain from gossip and respect the confidences of others. In particular, the leadership of this church shall carefully protect all information they receive in confidence as subject to Section 2 & 3 below.

**Sec. 2.** Although confidentiality is to be respected as much as possible, there are times when it is biblically necessary to reveal certain information to appropriate people in the following circumstances:

- A. When a church leader is uncertain of how to counsel a person about a particular problem, they may need to seek advice from another church leader (Proverbs 11:14; 13:10; 15:22; 19:20; 20:18; Matthew 18:15-17).
- B. When the person who disclosed the information is in eminent danger or serious harm or threatens serious harm to another unless other intervene (Proverbs 24:11-12).

C. When a person refuses to repent of sin and it becomes necessary to institute disciplinary proceedings (Matthew 18:15-20), or

D. When child abuse or neglect is an issue.

**Sec. 3.** Confidential information is to be shared with others only when a problem cannot be resolved through the efforts of the people within the church (Matthew 18:15-17). Therefore, except as provided in Section 2, A to D, a church leaders may not disclose confidential information to anyone outside this church without the approval of the board or the consent of the person(s) who originally disclosed the information. The board may approve of such disclosure only when it finds all internal efforts have been exhausted (e.g. 1 Corinthians 6:1-8) and the problem cannot be satisfactorily resolved without the assistance of individuals or agencies outside this church (e.g. Romans 13:1-5).

**Sec. 4.** There may be times when the president and the board may need to share confidential information within the confines of official church leadership meetings to help solve and/or resolve certain issues, or to better understand the issue(s) at hand, or to counsel people who may be involved in a more intelligent fashion (Proverbs 11:14; 24:6).

**Sec. 5.** The officers of the church may, but need not, provide the counseled with written notice of these confidentiality provisions, but these provisions shall be in effect regardless of whether such notice is given.

## **Article VIII.**

### **Finances, Contributions, Compensation & Financial Records**

**Sec. 1.** All funds for the maintenance of the church shall be provided by the voluntary contributions, or the tithes and offerings, of the Christians, attenders, or acquaintances of the corporation. From time to time the church, in the exercise of its religious, educational and charitable purposes, may establish various funds to accomplish specific goals. Offerings and contributions toward special funds shall be accepted by the church at such times and in such ways as agreed upon by the board and shall be administered by the treasurer by their discretion.

**Sec. 2.** Unless contributions have been designated by the contributor, all contributions will be placed in the general fund and may, at the discretion of the board, be distributed to other funds within the church at various times.

**Sec. 3.** Givers who wish to receive tax credit for their giving should properly mark all financial gifts to the church so a deduction can be given. Tax deductible receipts are given between January 1st and January 31st of each year for the previous year's donation. There may be times when an exception is made and a receipt is given before or after that time.

**Sec. 4.** Compensation for president or any other board members or future staff members shall be handled by the board at a regularly scheduled meeting or special meeting called for that

purpose. The compensation shall be set by the majority vote of the board and can be changed if need be by a two-thirds majority vote of the board.

## **Article IX. Property Rights**

**Sec. 1.** All property and possessions shall be taken, held, sold, transferred, or conveyed in the corporate name of the church.

**Sec. 2.** No real estate property of the church shall be sold, leased, mortgaged or otherwise alienated without following the procedure stated in the constitution.

**Sec. 3.** The president and secretary of the board shall certify in such conveyance, lease or mortgage that the same has been duly authorized by the vote of the board. Such certificates shall be held to be conclusive evidence thereof.

**Sec. 4.** In the event that the church may happen to divide over doctrinal differences, the church property and possessions shall remain in the possession of the board. If the board is divided on this doctrinal issue, the group that adheres to the current statements of beliefs shall maintain the property and possessions of the church.

**Sec. 5.** In the event that the church herein mentioned ceases to function as a church, all the property and possessions shall be sold, all bills of the church shall be paid and the remaining money shall be dispersed to any recognized 501(c)3 nonprofit group that is committed to fulfilling the great commission. The decision for the disbursement of these funds shall rest with the board that is in position at the time of the church's closing.

## **Article X. Order of Business**

**Sec. 1.** All business meetings of the church shall be conducted according to Robert's Rules of Order: Modern Addition, to help keep the spirit of Christian love and fellowship. The regular order of business for the annual church business meeting may be as follows, but not limited to:

- A. Scripture and prayer
- B. Reading of previous minutes
- C. Reading of the president's report
- D. Reading of the treasurer's report

- E. Reading of committee and department reports
- F. Unfinished business
- G. Recognition of leadership
- H. New business
- I. Adjournment

**Article XI.  
Assistance from the Covering**

**Sec. 1.** Whenever a need may arise, the board may have at its disposal the right to call upon the president/bishop of Kingdom Builders for advice, counsel, or assistance. That request can be only made by the president of the board or the majority vote of the board. The only exception is if the board feels the president is in need of correction or discipline and they feel they have already followed the steps listed in Conflict Resolutions.

**Article XII.  
Meetings of the Board**

**Sec. 1.** The board may meet at a designated time as often as the board feels it needs to, but it should be at least once a quarter at the time and place appointed at the last meeting. There is no number of times a board member can miss the board meetings and loose the title of board member. The president will be responsible to deal with absenteeism. If the board consists of a minimum of three people, then two must be present in order for the meeting to be official. If the board consists of more than three members, then at least half of the members need to be present to have the meeting be official.

**Article XIII.  
Amendments**

**Sec. 1.** The bylaws may be amended or changed by a two-thirds majority voter of the board at any its regularly scheduled meetings, or a meeting called for such a purpose.

**Amendment I.** This amendment was made on Feb 19, 2020 with the purpose to correct grammar and spelling and to reflect the churches current views on the SBC and remove any wording regarding the SBC from the constitution and bylaws.

Signed: Matthew Davis on 4-26-2020

Matthew Davis / Pastor and President

Signed: Joel Stach on 4 - 26 - 2020

Joel Stach / Vice President

Signed: Shawnee Davis on 4-26-2020

Shawnee Davis / Church Clerk